

## 2025 Scheduling Calendar- Staff

Schedule dates (6 week schedules)	Submission Dates to your Clinical Manager for the following :	Full-time Staff Responsibility	Schedule Posted Dates:	Part Time Staff Responsibility	Additional Hours (bump up)
	<ul style="list-style-type: none"> <li>○ Vacation requests</li> <li>○ Shift change requests</li> <li>○ Education requests</li> </ul>	<b>Flex Schedule Requests</b>  Up to 3 flex dates per schedule to be submitted to the Staffing Office	vacation request received once the schedule is posted will be based on operation need and availability of part time/casual staff to replace the need	Please review your posted schedule and submit availabilities for bump up hours  <b>Full-time Staff Responsibility</b>  Please review your schedule and submit availabilities for pre-booked overtime	Please check QSS for your hours
<b>December 9, 2024-January 19, 2025</b>	September 27, 2024		October 28, 2024	November 4, 2024	November 18, 2024
<b>January 20 – March 2, 2025</b>	November 8, 2024		December 9, 2024	December 16, 2024	December 30, 2024
<b>March 3 – April 13, 2025</b>	December 20, 2024	January 3, 2025	January 20, 2025	January 27, 2025	February 10, 2025
<b>April 14 – May 25 , 2025</b>	January 31, 2025	February 14, 2025	March 3, 2025	March 10, 2025	March 24, 2025
<b>May 26 – July 6, 2025</b>	March 14, 2025	March 28, 2025	April 14, 2025	April 21, 2025	May 5, 2025
<b>July 7 – August 17, 2025</b>	April 25, 2025	May 9, 2025	May 26, 2025	June 2, 2025	June 16, 2025
<b>August 18 – September 28, 2025</b>	June 6, 2025	June 20, 2025	July 7, 2025	July 14, 2025	July 28, 2025
<b>September 29 – November 9, 2025</b>	July 18, 2025	August 1, 2025	August 18, 2025	August 25, 2025	September 8, 2025
<b>November 10 – December 21, 2025</b>	August 29, 2025	September 12, 2025	September 29, 2025	October 6, 2025	October 20, 2025
<b>December 22 – February 1, 2026</b>	October 10, 2025	October 24, 2025	November 10, 2025	November 17, 2025	December 1, 2025

### 2025 Stat Holidays

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>• Wed Jan 1 – New Year’s Day</li> <li>• Mon Feb 17 – Family Day</li> <li>• Fri Apr 18 – Good Friday</li> <li>• Mon Apr 21 – Easter Monday</li> <li>• Mon May 19– Victoria Day</li> <li>• Tues July 1 – Canada Day</li> <li>• Mon Aug 4 – Civic Holiday</li> </ul> | <ul style="list-style-type: none"> <li>Mon Sept 1 – Labour Day</li> <li>Mon Oct 13 – Thanksgiving Day</li> <li>Tues Nov 11 – Remembrance Day</li> <li>Thurs Dec 25 – Christmas Day</li> <li>Fri Dec 26 – Boxing Day</li> </ul> |
|--|--|